NASDPDA Conflict of Interest Policy

Purpose

The purpose of this Conflict of Interest Policy is to protect the integrity of The North Augusta School of Dance Parent Dance Association (NASDPDA) when it considers transactions, decisions, or relationships that may benefit an individual involved with the organization.

NASDPDA expects all officers, board members, volunteers, and individuals in leadership positions to act in the best interest of the organization and the competitive team as a whole.

Definition of Conflict of Interest

A conflict of interest occurs when a person's personal, professional, financial, or family interests could influence, or appear to influence, their ability to make an unbiased decision on behalf of NASDPDA.

Examples may include:

- A board member voting on a matter that financially benefits their own family.
- A volunteer selecting their own business for a paid service.
- A board member approving reimbursement for themselves.
- A decision involving a family member, close friend, or personal relationship.

Disclosure Requirement

Any officer, board member, or volunteer who believes they may have a conflict of interest must disclose the potential conflict to the board.

The disclosure should include:

- The nature of the relationship or interest.
- Any potential benefit involved.
- Any information necessary for the board to make an informed decision.

Recusal From Decisions

A person with a conflict of interest shall:

- Disclose the conflict.
- Abstain from voting on the matter.
- Not influence the discussion or decision.
- Leave the decision to the remaining qualified board members.

The disclosure and recusal shall be documented in meeting records.

Financial Transparency

NASDPDA shall maintain transparency regarding all financial decisions.

No officer, board member, or volunteer may use their position to obtain personal financial gain from NASDPDA activities.

All expenditures must:

- Serve the purpose of the organization.
- Be documented.
- Be approved according to established procedures.

Relationship With The North Augusta School of Dance

NASDPDA recognizes that some individuals involved with the organization may have professional or personal relationships with The North Augusta School of Dance.

To maintain independence:

- NASDPDA decisions shall be made by the NASDPDA board.
- NASD staff members may provide guidance or information when appropriate.
- NASD staff members shall not control NASDPDA finances.
- NASD staff members shall not approve payments to themselves.
- NASDPDA funds shall not be used for personal benefit outside approved organizational purposes.

Annual Acknowledgment

All officers and board members shall review and acknowledge this Conflict of Interest Policy annually.

Signature:

Name: _____

Position: _____

Date: _____